

# CONTRACT FOR SUBVETS CLUBHOUSE SERVICES

Our clubhouse is available for members (in good standing) to use for special events.

We have two rooms: Topside (Conning) can accommodate up to 120 people and the lower Dining Room (Pump Room) can seat up to 64 people.

Members sponsoring the event must remain on site during the entire event. This includes set-up and clean-up. If you must leave, please ensure that another member is present and willing to take responsibility for the event.

We require an \$80.00 cleaning deposit at least one week in advance for all room rentals. If the clean-up requirements are met, the deposit will be returned to the sponsor at the end of the event or can be applied to the total charges. Clean-up includes: disposing of any food, taking out trash, moving tables back to original positions, wiping down tables, sweeping (as needed) and removing all decorations. If these requirements are not met, your \$80.00 cleaning deposit will be forfeited.

We have a 3-business day cancellation policy. Your deposit will be returned if you cancel prior to 3 days before you event.

No outside beverages may be brought into the building. If you have a special beverage needs, please advice the club manager at least one (1) week in advance.

You may bring food from outside sources such as caterers. USSVI Groton base **IS NOT RESPONSIBLE FOR ANY FOOD THAT IS BROUGHT IN FROM OUTSIDE SOURCES.**

All minors must be out of the clubhouse by 9:00 PM. Minors must be escorted to the restrooms by an adult. Sponsors are responsible for the conduct of all guests.

**No helium balloons or candles are permitted. We DO NOT host parties for anyone under the age of 21.**

Member Name: \_\_\_\_\_ EVENT DATE/TIME: \_\_\_\_\_

Type of Event: \_\_\_\_\_

**SERVICES REQUIRED:**

TOPSIDE RENTAL (\$100.00)	
PUMP ROOM (\$35.00)	
TOPSIDE BARTENDER/SubVet Representative ( <b>REQUIRED</b> ) (\$10X____hours) <b>A SubVet member or Bartender must be present for safety concerns.</b>	
KITCHEN USE (\$50.00)	
CHILI GUNBOAT (80.00) LOADED (C/O/J) add \$20.00	
1/2 GUNBOAT (40.00) LOADED (C/O/J) add \$11.00	
BUCKET (20.00) LOADED (C/O/J) add \$6.00	
KEG & 15% GRATUITY	
CLEANING DEPOSIT ( <b>REQUIRED</b> ) \$80.00 CK CH DATE RECEIVED: _____	BT INITIALS: _____
SIGNATURE OF MEMBER: _____	

**--THANK YOU FOR CHOOSING SUBVETS --**